|  |  |
| --- | --- |
| **Project Name** | Healix.com 006 |
| **Document Type** | Project Status Report |
| **Draft** | Draft 7 |
| **Date** | 01.04.2024 |
| **Week Number** | 07 |
| **Blue** | **Completed** |
| **Red** | **Attention required** |
| **Amber** | **On-going** |
| **Green** | **On Track** |

|  |  |
| --- | --- |
|  | Summary |
| Work Completed | PM's:   * Trello Board Updated * Azure Board updated * 45 min team activity   BA's:   * Create a Business Model Canvas * Ensure Developer and Tester are well aligned * Work with Tester on creating Test plan based on acceptance criteria. * Ensure Tester hands in User Acceptance Test document (UAT) |
| Work in progress | List all the Deliverables for Week 7 E.g   * Azure and Trello Board Update * Business Model Canvas * Created User acceptance test. * Introduction of Testers and developers. |
| *Planned key milestones, activities for the next week* | * Ensure All week 7 deliverables are met * Ensure Healix.com 006 project have been reviewed and signed off by Programme Manager * Trello Board updated * Ensure PMO shares Weekly report on Basecamp * Submit your week 7 Project Status Report. |
| Status Overview | Week 7 Deliverables as submitted, signed off and awaiting approval. |

|  |  |  |  |
| --- | --- | --- | --- |
| Deliverables expected for this week | Have you completed this? Yes / No | If complete, do you need to receive feedback? Yes / No | Owner |
| Ensure a developer and tester are added to the team | Yes | No | PM |
| Are all work items added to Azure | Yes | No | PM |
| Are all documents from previous week deliverables are signed off | Yes | Requested to work on Wireframe and submit end design stage document | PM/BA |
| Assessment for Week 7 | Yes | No | PM |
| Trello board updated | Yes | No | PM/BA |
| 45 Min team activity | Yes | No | BA |
| Create Business Model canvas | Yes | No | BA |
| Work with Tester on creating Test plan based on acceptance criteria. | Yes |  |  |
| Ensure Tester hands in User Acceptance Test. document (UAT) | Yes |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| 1 | Haske Agabi - Program Manager | 27.02.2024 |  |

Attach any additional documentation.

Office Use Only: